

School District of Manawa

Board of Education Meeting Agenda

December 20, 2021



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(US) +1 402-545-0319 PIN: 266 349 143#

1. Call to Order – President Johnson – **7:00 p.m.** – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. State Accountability Report Card Overview - Principals
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of November 15, 2021 Board Meeting
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Kerri and Gary Jepson donation of elephant ear bulbs valued at \$300 for the Agriculture Education Department
 - ii. Holmland Farms/Dick Piechowski donation of greenery for the wreath lab valued at \$150 for the Agriculture Education Department
 - iii. René Lehman donation of lures and deer labs valued at \$800 for the Agriculture Education Department
 - iv. Agropur cheese donation valued at \$50 for the Agriculture Education Department
 - d. Consider Approval of Monthly Swimming High School Special Education Field Trip Request as Presented
 - e. Consider Approval of 2022 Middle Schools Girls Basketball Coaches as Presented
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

10. Correspondence:

- a. Thank you from Premier Community Bank

11. Board Recognition:

- a. Recognition of Brenda Suehs, Food Service Manager, for organizing and hosting the Veterans Day Social
- b. Student Recognition - Reanne Mikkelson and Angelo Wiesner for National Honor Society Volunteerism
- c. Student Recognition - Alexis “Lexi” Ferg and Kaidance Nicholson for Leading a “Giving Tree” Project to purchase gifts for middle school students
- d. Staff Recognition - Janine Connolly, MS/HS Guidance Counselor for her dedication, self-sacrifice, and generous spirit in serving SDM youth

12. District Administrator’s Report:

- a. Student Council Representative - Jack O’Brien
- b. Legislative Update
- c. State of the District Visits
- d. Monthly Enrollment Update
- e. Curriculum Update
- f. COVID-19 Update
- g. Election Update - Filing Deadline Tuesday, January 4, 2022 at 5:00 p.m. District Office - Two Seats on April Ballot - District Wide Seat, and Lebanon/Bear Creek - Zone 6 - Primary February 8, 2022 if needed
- h. Ad hoc District Safety Committee Update

13. School Operations Reports:

- a. ES Principal/Special Education Director: Highlights - Included in Board Packet
- b. MS / HS Principal: Highlights - Included in Board Packet

14. Business Related Reports:

- a. Highlights - Included in Board Packet
- b. Kobussen Transportation Report

15. Director’s Reports:

- a. District Reading Specialist - Included in Board Packet
- b. Technology Director Highlights - Included in Board Packet

16. Board Comments:

- a.
- b.

17. Committee Reports:

- a. Curriculum Committee (Hollman)
 - i. Consider Endorsement of Change in SDM District Instructional Start and End Times for 2022-2023 as Presented

- ii. Consider Endorsement of ERVING Network for the 2022-23 School Year as Presented
- iii. Consider Endorsement of LWHS 2022-23 Course Selection Guide as Presented
- iv. Consider Approval of Monthly Swimming High School Special Education Field Trip Request as Presented
- v. Consider Endorsement of Revised SY2022-23 School District of Manawa Clubs and Organizations Listing as Presented
- vi. Curriculum Committee Planning Guide
- b. Finance Committee (Pethke)
 - i. Review of Key Performance Indicators
 - a. Operation Efficiencies
 - ii. Consider Endorsement of the Adult Meal Price Adjustment as Presented
 - iii. Consider Endorsement of Fundraisers as Presented
 - iv. Benefits for SDM Employees Summary
 - v. Monthly Financial Summary
 - vi. Fund 46 CD Receipt
 - vii. Finance Committee Planning Guide
- c. Policy & Human Resources Committee (J. Johnson)
 - i. Consider Endorsement of One-Time Early Dismissal of Teachers at 2:10 p.m. on Wednesday, December 22, 2021 as Presented
 - ii. Consider Endorsement of Food Service Team Member MES Serving Line - Dishwasher - Prep Cook Job Description Change to Increase Hours as Presented
 - iii. Consider Endorsement of Revised PO5460 - Graduation Requirements as Presented
 - iv. Consider Endorsement of Revised AG5460 - Graduation Requirements as Presented
 - v. Consider Endorsement of Revised AG5430 - Laude System as Presented
 - vi. NEOLA Policy Updates Volume 30, No. 2 + Special Update
 - 1. Consider Endorsement of Revised Policies as Listed
 - a. PO0100 - Definitions
 - b. PO0122 - Board Powers
 - c. PO0144.3 - Conflict of Interest
 - d. PO0145 - Board Member Anti-Harassment
 - e. PO0167.3 - Public Comment at Board Meetings
 - f. PO1210 - Board - District Administrator Relationship
 - g. PO1422 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Equal Employment Opportunity
 - h. PO1422.02 - Nondiscrimination and Anti-Harassment - Nondiscrimination Based on Genetic Information of the Employee
 - i. PO1623 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Disability Discrimination in Employment

- j. PO1662 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
- k. PO2240 - Controversial Issues in the Classroom
- l. PO2260 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Access to Equal Education Opportunity
- m. PO2260.01 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Discrimination Based on Disability
- n. PO2414 - Human Growth and Development
- o. PO2430 - District-Sponsored Clubs and Activities
- p. PO2431 - Interscholastic Athletics
- q. PO3120 - Employment of Professional Staff
- r. PO3122 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Equal Employment Opportunity
- s. PO3122.02 - Nondiscrimination and Anti-Harassment - Nondiscrimination Based on Genetic Information of the Employee
- t. PO3170 - Substance Abuse
- u. PO3215 - Use of Tobacco and Nicotine by Professional Staff
- v. PO3216 - Staff Dress and Grooming
- w. PO3230 - Ethics and Conflict of Interest
- x. PO3362 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
- y. PO4120 - Employment of Support Staff
- z. PO4120.04 - Employment of Substitutes
- aa. PO4122 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Equal Employment Opportunity
- bb. PO4122.02 - Nondiscrimination and Anti-Harassment - Nondiscrimination Based on Genetic Information of the Employee
- cc. PO4123 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- dd. PO4161 - Unrequested Leaves of Absence/Fitness for Duty
- ee. PO4170 - Substance Abuse
- ff. PO4215 - Use of Tobacco and Nicotine by Support Staff
- gg. PO4216 - Support Staff Dress and Grooming
- hh. PO4230 - Ethics and Conflict of Interest
- ii. PO4362 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
- jj. PO5512 - Use of Tobacco and Nicotine by Students
- kk. PO5520 - Disorderly Conduct
- ll. PO5720 - Student Activism

- mm. PO5880 - Public Performances by Students
- nn. PO6152 - Student Fees, Fines, and Charges
- oo. PO7434 - Use of Tobacco and Nicotine on School Premises
- pp. PO7440.01 - Video Surveillance and Electronic Monitoring
- qq. PO7450 - Property Inventory
- rr. PO7455 - Accounting System for Capital Assets
- ss. PO9270 - Home-Based, Private, or Tribal Schooling
- tt. PO9500 - Relations with Education Institutions and Organizations
- uu. PO9700 - Relations with Non-School Affiliated Groups
- 2. Review and Discuss Revised Policies as Listed
 - a. PO0144.2 - Board Member Ethics
 - b. PO0144.5 - Board Member Behavior and Code of Conduct
 - c. PO0174.2 - School Performance Report
 - d. PO1130 - Ethics and Conflict of Interest
 - e. PO2700.01 - School Performance and State Accountability Report Cards
 - f. PO5112 - Entrance Age
- 3. Discuss and Make Decisions on Policy Revisions to Recommend to Full Board as Listed
 - a. PO0131.1 - Bylaws and Policies
 - b. PO2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities
 - c. PO5517 - Nondiscrimination and Anti-Harassment - Student Anti-Harassment
- vii. Review PO2430 and AG2430 - District Sponsored Clubs and Activities
- viii. Policy & Human Resources Committee Planning Guide
- d. Ad Hoc Safety Committee (Hollman)
 - i. Discuss Tactical Site Survey documents and tour process
 - ii. Safety Assessment Tour of Manawa Elementary School
 - iii. Safety Assessment Tour of Manawa Middle School / Little Wolf High School
 - iv. Safety Assessment Tour of Paving the Way, 407 Bridge Street, Manawa
- 18. Unfinished Business:
 - a. Consider Approval of PO2260 - Nondiscrimination and Access to Equal Education Opportunity as Presented.
 - b. Consider Approval of PO5517.01 - Bullying as Presented
- 19. New Business:
 - a. Discussion Regarding WASB Delegate Assembly Resolutions and Directing the District's Delegate on Voting Matters
 - b. Consider Approval of Change in SDM District Instructional Start and End Times for 2022-2023 as Presented
 - c. Consider Approval of ERVING Network for the 2022-23 School Year as Presented

- d. Consider Approval of LWSHS 2022-23 Course Selection Guide as Presented
- e. Consider Approval of Revised SY2022-23 School District of Manawa Clubs and Organizations Listing as Presented
- f. Consider Approval of the Adult Meal Price Adjustment as Presented
- g. Consider Approval of Fundraisers as Presented
- h. Consider Approval of One-Time Early Dismissal of Teachers at 2:10 p.m. on Wednesday, December 22, 2021 as Presented
- i. Consider Approval of Food Service Team Member MES Serving Line - Dishwasher - Prep Cook Job Description Change to Increase Hours as Presented
- j. First Reading of Revised PO5460 - Graduation Requirements as Presented
- k. Consider Approval of Revised AG5460 - Graduation Requirements as Presented
- l. Consider Approval of Revised AG5430 - Laude System as Presented
- m. First Reading of NEOLA Policy Updates from Volume 30, No. 2 + Special Update as Listed
 - i. PO0100 - Definitions
 - ii. PO0122 - Board Powers
 - iii. PO0144.3 - Conflict of Interest
 - iv. PO0145 - Board Member Anti-Harassment
 - v. PO0167.3 - Public Comment at Board Meetings
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 - ix. PO1623 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Disability Discrimination in Employment
 - x. PO1662 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
 - xi. PO2240 - Controversial Issues in the Classroom
 - xii. PO2260 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Access to Equal Education Opportunity
 - xiii. PO2260.01 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Discrimination Based on Disability
 - xiv. PO2414 - Human Growth and Development
 - xv. PO2430 - District-Sponsored Clubs and Activities
 - xvi. PO2431 - Interscholastic Athletics
 - xvii. PO3120 - Employment of Professional Staff
 - xviii. PO3122 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Equal Employment Opportunity
 - xix. PO3122.02 - Nondiscrimination and Anti-Harassment - Nondiscrimination Based on Genetic Information of the Employee
 - xx. PO3170 - Substance Abuse
 - xxi. PO3215 - Use of Tobacco and Nicotine by Professional Staff
 - xxii. PO3216 - Staff Dress and Grooming
 - xxiii. PO3230 - Ethics and Conflict of Interest

- xxiv. PO3362 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
- xxv. PO4120 - Employment of Support Staff
- xxvi. PO4120.04 - Employment of Substitutes
- xxvii. PO4122 - Nondiscrimination and Anti-Harassment - Nondiscrimination and Equal Employment Opportunity
- xxviii. PO4122.02 - Nondiscrimination and Anti-Harassment - Nondiscrimination Based on Genetic Information of the Employee
- xxix. PO4123 - Nondiscrimination and Anti-Harassment - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- xxx. PO4161 - Unrequested Leaves of Absence/Fitness for Duty
- xxxi. PO4170 - Substance Abuse
- xxxii. PO4215 - Use of Tobacco and Nicotine by Support Staff
- xxxiii. PO4216 - Support Staff Dress and Grooming
- xxxiv. PO4230 - Ethics and Conflict of Interest
- xxxv. PO4362 - Nondiscrimination and Anti-Harassment - Employee Anti-Harassment
- xxxvi. PO5512 - Use of Tobacco and Nicotine by Students
- xxxvii. PO5520 - Disorderly Conduct
- xxxviii. PO5720 - Student Activism
- xxxix. PO5880 - Public Performances by Students
- xl. PO6152 - Student Fees, Fines, and Charges
- xli. PO7434 - Use of Tobacco and Nicotine on School Premises
- xl.ii. PO7440.01 - Video Surveillance and Electronic Monitoring
- xl.iii. PO7450 - Property Inventory
- xl.iiii. PO7455 - Accounting System for Capital Assets
- xl.v. PO9270 - Home-Based, Private, or Tribal Schooling
- xl.vi. PO9500 - Relations with Education Institutions and Organizations
- xl.vii. PO9700 - Relations with Non-School Affiliated Groups
- xl.viii. PO0144.2 - Board Member Ethics
- xl.ix. PO0174.2 - School Performance Report
 - l. PO1130 - Ethics and Conflict of Interest
 - li. PO5112 - Entrance Age

20. Next Meeting Dates:

- a. Buildings and Grounds Committee - TBD
- b. January 3, 2022 Township of Union Council Meeting - Dr. Oppor presenting Annual State of the District Presentation - 6:00 p.m. Union Town Hall
- c. January 4, 2022 Finance Committee - 6:00 p.m.
- d. January 5, 2022 Ad Hoc Safety Committee - 5:30 p.m.
- e. January 10, 2022 Village of Ogdensburg - Dr. Oppor presenting the Annual State of the District Presentation - 8:00 a.m. - First Lutheran Church, Ogdensburg
- f. January 10, 2022 Policy and Human Resources Committee - 6:00 p.m.
- g. January 12, 2022 Curriculum Committee - 5:00 p.m.

- h. January 13, 2022 Township of Little Wolf - TENTATIVE - Dr. Oppor presenting the Annual State of the District Presentation - 7:00 p.m. Little Wolf Town Hall
 - i. January 17, 2022 Regular Board of Education Meeting - 7:00 p.m.
 - j. January 19-21, 2022 Wisconsin State Education Convention - Milwaukee
 - k. February 1, 2022 Ad hoc Recognition Committee - 5:00 p.m.
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Performance Evaluation of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.

- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.